

MAZIATUN NABILA

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A passionate 28-year-old graduate architect with comprehensive experience, previously working in main contractor and consultation firm in architecture for more than 2 years. Combined experience in both consultation and contractor sides in built environment gives me a holistic approach in the built environment and the attitude to excel. Able to complete given task efficiently with minimum supervision and working as a team player to solve problems and conflict professionally. Looking to contribute my knowledge and skills to a company that offers a genuine opportunity for career progression.

STRENGTHS

- Graphic Presentation and Layout
- Conceptual Design
- Construction Administration and Documentation
- Site Planning
- Materials and Specification Research
- Digital and Physical Modelling
- UBBL, ISO Regulatory Compliance
- Client and Staff Relation

PROFESSIONAL EXPERIENCE

Project Architectural Coordinator | Mudajaya Corp. Bhd, Petaling Jaya (12/2017) – (09/2018)

Construction administration and management experienced in Infrastructure project LRT3. Handled necessary documentation and submissions (Method Statement, Company Profile, Material Submission, Shop Drawing, RFI) under architectural and structural coordination scope of work. Supervised and coordinate all architectural works and ensure all works on site are carried out in accordance with the approved specifications on construction drawings and BQ. Proven communication ability that is straightforward, honest articulate and diplomatic. Attended all site and technical meetings and work closely with clients, consultants and subcontractors on technical matters. Thus, developed active listening and consultation skills with a talent for respecting and responding to divergent opinions and interest.

Assistant Architect | Draften (M) Sdn Bhd, Kepong (07/2016) – (11/2017)

Hired to assist an Architect to developed preliminary designs and digital models for commercial and residential projects. Produced submission drawings for authority submission (BP, BOMBA, KM) according to UBBL and working drawings, specifications, and delivered submission and construction documents. Highly organized and proficient in AutoCAD, meticulous and detail-oriented.

Architectural Intern | Saadon Arkitek Sdn Bhd, Larkin (06/2014) – (08/2014)

Worked on submission and working drawings, specifications, and delivered submission and construction documents. Received excellent evaluation as a highly capable and dependable practitioner of architecture as well as a pleasure to deal with on a personal level.

Freelance Graphic Designer | Drafter

Prepared BP drawing for authority submission for home renovation projects. Produced, design proposal with 3D modelling, presentation and rendering for a café and front signage in UPM. Produced design materials in Photoshop for business cards, sales, social media advertising, marketing program, and photo editing.

EDUCATION

Master of Architecture | Universiti Putra Malaysia, Serdang

Graduation Year (2021)

LAM Part II

Design Thesis: SOCSO, Salutogenic Rehabilitation Centre.

Shortlisted Entry in KLAF2019 International Ideas Competition: First Colony on Mars

Bachelor Science of Architecture | Universiti Kebangsaan Malaysia, Bangi

Graduation Year (2016)

LAM Part I

Dissertation: Landscape in Terrace Houses in Bangi.

SKILLS

Soft Skills

- Critical Thinking
- Active Listening
- Collaboration
- Problem Solving

Hard Skills

- Computer Skills
- Building Codes
- Specifications
- Design Analysis

Technical Skills

- AutoCAD
- Google SketchUp
- Photoshop
- Revit

ACHIEVEMENTS

- Graduated Master of Architecture with Second Class Upper CGPA, 2021
- Volunteered for COVID-19 AstraZeneca vaccination, 2021
- Upgraded B full motorbike license, 2020
- Shortlisted Entry KLAF International Competition, 2019

REFERENCE

Ar. Wan Sofiah binti Wan Ishak
Lecturer UPM | Architect at DEA Sdn Bhd
Phone: 012-395 2782
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Construction Manager at Mudajaya LRT3
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